



b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of February 13, 2025 be approved, as amended/ presented.

Moved by:

Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the January 9, 2025 Environment Committee Meeting be adopted as presented/amended.

Moved by:

Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

10-2024-03 – Request the Public works department to provide the public response about the event “Hazardous special waste collection” happened on September 28, 2024 – Mr. Brinkman

10-2024-04 – Advertise Greenhouse selling on Environment committee Facebook page located at Community garden – Ms. Falk

12- 2024-05 – Present the report to the council, requesting that Municipality of Sioux Lookout become a Blue Community – Mr. Brinkman

01- 2025-06 – Advertise on the Municipal Facebook Page to offer the local public the opportunity to join the Environmental committee – Ms. Saltel

## 7. ITEMS FOR DISCUSSION

### 7.1 Annual Work Plan and Budget Request

#### *Curbside Swap*

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:**

#### *Explore Composting Options*

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys.

❖ **Updates:**

***Communication and Education***

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, educate the community regarding sustainable environmental practices of any nature.

❖ **Updates:**

***Community Garden***

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Volunteers needed to help with setting up the gardens. Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

### ***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates. Seek nominations from public
- ❖ **Updates:**

### ***Climate Action Plan***

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

### ***Promotion of Locally Sourced Food and Self-Sustainability***

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).
- ❖ **Updates:**

### ***Waste Reduction/Diversion***

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.
- ❖ **Updates:**

### **Municipal Litter Strategy**

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.

- ❖ **Updates:**

#### **7.4 Committee Budget Discussion**

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, March 6<sup>th</sup> 2025 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at \_\_\_\_\_.





## MINUTES

### THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

#### **ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, January 9, 2025 5:00 P.M.**

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#### 1. CALL MEETING TO ORDER

##### A. Attendance

##### Committee Members

Mr. George Hoggarth, Chair  
Ms. Anne Saltel, Vice Chair  
Cllr. Joyce Timpson (Virtually)  
Ms. Joanne Falk  
Cllr. Reece Van Breda  
Mr. Hari Sankar

##### Staff

Mr. Jody Brinkman, Development Services Manager  
Ms. Komal Shah, Development Services Administrative Assistant

##### Excused

##### Absent

Ms. Jennifer Hancharuk

##### Guest

B. Chair called the meeting to order at 5:03 pm.

#### C. MEMBERS EXCUSED

Motion to excuse members: NA

Moved by:

Seconded by:

CARRIED

2. AGENDA

a) Additions to Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of January 9, 2025 be approved, as presented.

Moved by: Ms. Saltel

Seconded by: Cllr. Van Breda

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the December 3, 2024 Committee Meeting be adopted, as presented.

Moved by: Ms. Saltel

Seconded by: Mr. Hoggarth

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Ms. Falk inquired about the progress of the water stations in our municipal facilities, and Mr. Brinkman responded that they will be included in the municipal plan. In addition the installation is scheduled for the spring of 2025.

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

- ❖ Mr. Brinkman mentioned that labor costs associated with Hydro will need to be calculated in case of damage to Hydro equipment. The Public Works Manager will look into this for buying municipally own chipper. Mr. Hoggarth suggested that the total cost of co-chipping with Hydro will outweigh the long-term effects of climate change.

10-2024-03 – Request the Public works department to provide the public response about the event “Hazardous special waste collection” happened on September 28, 2024 – Ms. Shah

- ❖ Mr. Brinkman will contact Mr. Mat LeLonde for the data.

10-2024-04 – Advertise Greenhouse selling on Environment committee Facebook page located at Community garden – Ms. Falk

- ❖ Ms. Falk will post the advertisement in the spring.

10-2024-05 – Prepare report for Council requesting Municipal Litter strategy– Mr. Brinkman

- ❖ Mr. Brinkman reached out to CAO Mr. Brian MacKinnon regarding the Litter Strategy. Mr. MacKinnon recommended this as a committee-led initiative and suggested including it in the 2025 work plan. Additionally, committee members can contribute ideas and strategies, which Mr. Brinkman will incorporate into the council report. Ms. Falk suggested involving businesses and schools in the litter campaign and increasing marketing both online and offline, including through local newspapers, to promote the Litter Strategy in town. Cllr. Van Breda proposed creating briefing notes for the Roma Conference with Cllr. Timpson in January and bringing more information to the meeting in February.
- ❖ Completed

12- 2024- 06 – Present the report to the council, requesting that Municipality of Sioux Lookout become a Blue Community – Mr. Brinkman

- ❖ Mr. Brinkman will prepare the report next month. Ms. Saltel added that the Municipality of Sioux Lookout will be the first Blue Community in Northwestern Ontario.

## 7. ITEMS FOR DISCUSSION

## 7.1 Annual Work Plan and Budget Request

### ***Curbside Swap***

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:** None

### ***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Ms. Saltel mentioned that Mr. Tyler Bernier will be starting the community composting program in the spring.

### ***Communication and Education***

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** Ms. Saltel mentioned posting an advertisement on the Environmental Committee's Facebook page to offer people the opportunity to join the committee. She will reach out to the IT department regarding the Facebook post on the Municipality's page, after which committee members can share the post in the Environmental Facebook group.

### ***Community Garden***

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Mr. Brinkman updated committee members for purchasing cedar post and Douglas fir from last year 2024 municipal budget for community garden.

### ***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** Mr. Brinkman asked the committee members for their recommendations regarding low-growth plants for the steep side of the Hillcrest property. Mr. Hoggarth suggested plants from the clover family, which have yellow and white flowers. Cllr. Van Breda pointed out that sage plants could also be a good option. Mr. Brinkman added that wild strawberries are another suitable choice, as they are native to Northwestern Ontario.
- ❖ Mr. Hoggarth inquired about other projects in progress for 2025. Mr. Brinkman mentioned that the next projects are scheduled for 2026 and 2025 will be very calm year in term of new projects.

### ***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel will contact the Fresh Market store representative once again to request the Nadon family photo for promoting locally sourced food in the store. Ms. Saltel suggested posting on the Environmental Committee's Facebook page to ask the community for recommendations on individuals who deserve recognition.

### ***Climate Action Plan***

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** None

#### ***Promotion of Locally Sourced Food and Self-Sustainability***

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:** None

#### ***Waste Reduction/Diversion***

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.
- ❖ **Updates:** None

### ***Municipal Litter Strategy***

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:** None

## 7.4 COMMITTEE BUDGET

Ms. Falk suggested considering the use of the 2025 budget in advance. Mr. Brinkman advised that the 2025 work plan should be approved first, and he will present the reports to council in March. Once the council approves the work plan, the committee will be able to spend from the budget.

### 8. NEW BUSINESS

### 9. NEXT MEETING



The next meeting of the Environment Committee is scheduled for Thursday, February 6<sup>th</sup> 2025, at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 6:12 pm.