

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, January 9, 2025 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members Mr. George Hoggarth (Chair)
 Ms. Anne Saltel (Vice Chair)
 Cllr. Joyce Timpson (Virtual)
 Mr. Hari Sankar
 Cllr. Reece Van Breda
 Ms. Joanne Falk

Staff Mr. Jody Brinkman, Development Services Manager
 Ms. Komal Shah, Development Services Administrative
 Assistant

Regrets

Absent Ms. Jennifer Hancharuk

Guest

B. Chair to Call the Meeting to order.

C. Motion to excuse from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:
Seconded by:

2. AGENDA

a) Additions to the Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of January 9, 2025 be approved, as amended/ presented.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the December 3, 2024 Environment Committee Meeting be adopted as presented/amended.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

10-2024-03 – Request the Public works department to provide the public response about the event “Hazardous special waste collection” happened on September 28, 2024 – Ms. Shah

10-2024-04 – Advertise Greenhouse selling on Environment committee Facebook page located at Community garden – Ms. Falk

10-2024-05 – Prepare report for Council requesting Municipal Litter strategy– Mr. Brinkman

12- 2024- 06 – Present the report to the council, requesting that Municipality of Sioux Lookout become a Blue Community – Mr. Brinkman

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys. Lobby municipality to look into establishing local composting facility.

❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.

❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:**

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).
- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill.
- ❖ **Updates:**

7.4 Committee Budget Discussion

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, February 6th 2025 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Tuesday, December 3, 2024 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth, Chair (Virtually)
Ms. Anne Saltel, Vice Chair
Cllr. Joyce Timpson
Ms. Joanne Falk
Ms. Jennifer Hancharuk (Virtually)

Staff

Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative Assistant

Excused

Cllr. Reece Van Breda
Mr. Hari Sankar

Absent

Guest

B. Vice Chair called the meeting to order at 5:01 pm.

C. MEMBERS EXCUSED

Motion to excuse members: Cllr. Reece Van Breda & Mr. Hari Sankar

Moved by: Cllr. Timpson

Seconded by: Ms. Falk

CARRIED

2. AGENDA

a) Additions to Agenda

- Ms. Falk would like to utilize the 2024 budget for more wood to repair in the community garden beds.

The Environmental Committee would like to propose a motion to purchase wood for the community garden, costing \$2,500, from the 2024 budget.

Moved by: Cllr. Timpson

Seconded by: Ms. Falk

CARRIED

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of December 3, 2024 be approved, as presented.

Moved by: Cllr. Timpson

Seconded by: Ms. Falk

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the November 5, 2024 Committee Meeting be adopted, as presented.

Moved by: Cllr. Timpson

Seconded by: Ms. Falk

CARRIED

5. DELEGATIONS

None

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Ms. Saltel informed the committee members about becoming the first Blue Community in the Northern Ontario region. CAO Mr. MacKinnon mentioned that no vending machine operator has a contract with the Municipality. The committee members decided not to sell bottled water in the municipal building, which will promote the use of the water fountain at the municipal facility. Additionally, bottled water will not be provided at any municipal-sponsored events. Mr. Brinkman will write a report to the council and include all suggested points in the report.

The Environmental Committee would like to propose a motion to present the report to the council for the Municipality of Sioux Lookout to become a first Blue Community in Northern Ontario.

Moved by: Cllr. Timpson

Seconded by: Ms. Falk

CARRIED

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

- Ms. Saltel mentioned that Ms. Jennifer Esposito (EDO) will be looking into the 'Strategic Planning' for our community and bringing it forward to the council. Mr. Brinkman added that public support in this matter would influence the council.

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

- Ms. Saltel clarified to Mr. Brinkman to investigate the possibility of chipping. Mr. Hoggarth added that it should be checked whether Nordic Nomads could use the chips to fill in low spots.

10-2024-03 – Request the Public works department to provide the public response about the event “Hazardous special waste collection” happened on September 28, 2024 – Ms. Shah

- Ms. Shah reach out to Mr. Matt LeLonde – Public works manager. He will back to work on December 12th as mention by his secretary.

10-2024-04 – Advertise Greenhouse selling on Environment committee Facebook page located at Community garden – Ms. Falk

- Ms. Falk will posts the advertisement in spring.

10-2024-05 – Prepare report for Council requesting Municipal Litter strategy– Mr. Brinkman

- Ms. Shah will send the Municipal Strategy again tomorrow from the June 6th, 2024 minutes. This Municipal Strategy was written by Cllr. Timpson. Mr. Brinkman will reach out to the CAO regarding this initiative.

12- 2024- 06 – Present the report to the council, requesting that Municipality of Sioux Lookout become a Blue Community – Mr. Brinkman

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee’s Facebook page.
- ❖ **Updates:** Cllr. Timpson mentioned that people are using the Facebook group, and now we have 2,500 people in the group.

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Ms. Saltel followed up with Mr. Tyler Bernier regarding funding, and he has not received big funding, so Mr. Bernier will go on a smaller-scale project, and for the ongoing customers, he will pick up the food waste for composting.

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** All hazardous signs are missing from the town; only the Hudson Community Centre has the sandwich board. Ms. Saltel suggested that it is not very useful to spend our budget money on it anymore. In addition, advertising would be helpful if posted one weekend before the collection.

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk

- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** The community garden is closed for the season. Ms. Falk mentioned that it was very successful and that many kids' programs were offered at the community garden this year.

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** Mr. Brinkman mentioned that the Wastewater Treatment Plant expansion study and design are underway, and the Municipality has arranged an open house for October 2024. The expansion will proceed according to the requirements needed for the next 20 years. Mr. Brinkman also added that there are no other projects planned, as the budget is very tight each year.

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel mentioned that a person from Fresh market Food informed her that the Nadon family is currently out of Canada, so they are unable to send a picture of themselves. Ms. Saltel will contact them again later and write an environmental recognition article.
Cllr. Timpson suggested the name Cathy Morris for recognition.

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** Ms. Saltel informed the members that, as mentioned earlier by Ms. Esposito, she would let the committee members know and invite them during the presentation to the council.

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.

❖ **Updates:** None

Waste Reduction/Diversion

❖ **Goals:** To reduce and divert waste

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill.

❖ **Updates:** None

7.4 COMMITTEE BUDGET

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, January 9th, 2025 at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 5:33 pm.

