

## AGENDA

### THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

#### **ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, April 4, 2024 5:00 P.M.**

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1. CALL MEETING TO ORDER

A. Attendance

Committee Members Ms. Anne Saltel (Vice Chair)  
Cllr. Reece Van Breda  
Ms. Jennifer Hancharuk  
Mr. Hari Sankar

Staff Mr. Jody Brinkman, Development Services Manager  
Ms. Komal Shah, Development Services Administrative  
Assistant

Regrets Cllr. Joyce Timpson  
Mr. Bruce Van Horne  
Ms. Joanne Falk  
Mr. George Hoggarth (Chair)

Guest

B. Vice Chair to Call the Meeting to order.

C. Motion to excuse Cllr. Joyce Timpson, Mr. Bruce Van Horne, Mr. George Hoggarth & Ms. Joanne Falk from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. AGENDA

a) Additions to the Agenda

- Earth Day clean up – April 22, 2024
- Environment Committee Work plan 2024

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of April 4, 2024 be approved, as amended/ presented.

Moved by:  
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the March 7, 2024 Environment Committee Meeting be adopted as presented/amended.

Moved by:  
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

03-2023-01 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

03-2023-02 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a

recommendation to council to develop and implement a municipal Climate Action Plan - All Members

02-2024-02 – Hazardous waste sign Sandwich Board from Catspaw – Ms. Saltel

7. ITEMS FOR DISCUSSION

**7.1 Annual Work Plan and Budget Request**

***Curbside Swap***

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:**

***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting
- ❖ **Updates:**

***Communication and Education***

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:**

### ***Community Garden***

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

### ***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

### ***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:**

### ***Adaptation and Mitigation to Climate Emergency***

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

### ***Promotion of Locally Sourced Food and Self-Sustainability***

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.

- ❖ **Updates:**

### ***Waste Reduction/Diversion***

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage
- ❖ **Updates:**

### ***Promoting the Establishment of Natural Ecosystems***

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of

mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.

❖ **Updates:**

***Eco Friendly Transportation***

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:**

**7.4 Committee Budget Discussion**

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, May 2<sup>nd</sup> 2024 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at \_\_\_\_\_.





## MINUTES

### THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

#### **ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, March 7, 2024 5:00 P.M.**

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#### 1. CALL MEETING TO ORDER

##### A. Attendance

##### Committee Members

Mr. George Hoggarth, Chair  
Ms. Anne Saltel, Vice Chair  
Ms. Joanne Falk  
Cllr. Joyce Timpson  
Mr. Bruce Van Horne  
Cllr. Reece Van Breda

##### Staff

Mr. Jody Brinkman, Development Services Manager  
Ms. Komal Shah, Development Services Administrative Assistant

##### Excused

Ms. Jennifer Hancharuk  
Mr. Hari Sankar

##### Absent

##### Guest

B. Chair called the meeting to order at 5:00 pm.

#### C. MEMBERS EXCUSED

Motion to excuse members: Ms. Jennifer Hancharuk and Mr. Hari Sankar

Moved by: Ms. Falk  
Seconded by: Ms. Saltel

CARRIED

## 2. AGENDA

### a) Additions to Agenda

Committee would like to discuss more about Ontario's fifth annual Provincial Day of Action on Litter, taking place on May 14, 2024.

- Committee mentioned to Ms. Shah to look for poster by Provincial Government regarding Anti-litter day for May 14,2024 and then post the same poster on our Municipal sites to support Provincial campaign on "Action on Litter"
- Cllr. Van Breda suggested to do Green Team litter pick up and Cllr. Timpson asked about Picker – uppers for garbage pickup for Earth day and any other event. In the storage we have 7 picker uppers available confirmed by Ms. Shah.

Cllr. Van Breda would like to discuss about the creating posters that can be placed in the message panel for the Big Belly Garbage bins that will be placed in the Town Beach this summer regarding Anti-littering by local design artist.

- Mr. Brinkman will ask to our new Recreation and Culture manager Ms. Meredith Culham regarding Anti-litter poster for Big Belly garbage cans

### b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of March 7, 2024 be approved, as presented.

Moved by: Ms. Saltel

Seconded by: Mr. Van Horne

CARRIED

## 3. DISCLOSURE OF PECUNIARY INTEREST

## 4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the February 5, 2024 Committee Meeting be adopted, as presented.

Moved by: Ms. Falk

Seconded by: Cllr. Van Breda

CARRIED

## 5. DELEGATIONS

## 6. BUSINESS ARISING FROM PREVIOUS MINUTES

### 6.1 ACTION ITEMS

03-2023-01 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

03-2023-02 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

- Ms. Shah presented the website to committee members as mentioned by Mr. Van Horne (<https://www.caceonline.org/motions-to-declare-a-climate-emergency.html>) – Cllr. Timpson and Mr. Van Horne reported more than 600 Municipalities declared “Climate Emergency” and Committee pass the motion.
- Environment committee would recommend council to declare Climate Emergency and council direct staff to develop Climate Action plan that will guide Municipality to address the Emergency.

Moved by: Ms. Saltel

Seconded by: Mr. Van Horne

CARRIED

- Mr. Brinkman pointed out to committee about the Five year Energy Management plan (2014-2019), and Ms. Shah will share the plan with Committee members. In addition, Mr. Brinkman will present the, The draft copy of Climate Action plan report to Committee members.

02-2024-02 – Research more about basic “Climate Action Plan” using by other Municipality to consider as a reference for our Municipality – Mr. Van Horne

- Mr. Van Horne and Mr. Sankar researched more about Climate Action Plan and show to committee members about the template of Climate Action Plan. Committee will wait for council to approve Climate Action plan and then discuss further for template.
- Completed

02-2024-03 – Hazardous waste sign Sandwich Board from Catspaw and send to Mr. MacKinnon for approval – Ms. Saltel

- Ms. Saltel reached out to Catspaw again before the next meeting

## 7. ITEMS FOR DISCUSSION

### 7.1 Annual Work Plan and Budget Request

#### ***Curbside Swap***

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- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:** Cllr. Timpson will promote a community wide Swap during a community wide Swap week-end.

#### ***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Committee members would like Ms. Jennifer Esposito (EDO) to join the April meeting to discuss more related to commercial size FoodCycler program and composting pilot program for our community. Mr. Brinkman mentioned to committee members via email, the March Council meeting turned down the composting/FoodCycler plan for our Municipality and Ms. Esposito is no longer required to attend the April Environment Committee meeting.

### ***Communication and Education***

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- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** Cllr. Timpson wrote and circulated an article regarding “Radon Awareness” for the Bulletin for public awareness of Radon. Mr. Hoggarth suggested the headline “What is sneaking into your basement?” Committee agreed with the title and that the article be submitted to the CAO for approval

### ***Community Garden***

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- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.

- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Mr. Brinkman mentioned the wood for community gardens are stored in Municipal storage.

### ***Municipal Projects Review***

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- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel proposed the write up to Mr. Chris Pollard and Mr. Pollard would write an article to recognize Ms. Donna Ducharme's work to public on municipal sites.

### ***Adaptation and Mitigation to Climate Emergency***

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- ❖ **Updates:** None

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- ❖ **Updates:** None

#### 7.4 COMMITTEE BUDGET

#### 8. NEW BUSINESS

#### 9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, April 4, 2024 at 5:00 pm in Council Chambers at the Municipal Office.

#### 10. MEETING ADJOURNED

Meeting adjourned at 6:00 pm.