



# SIoux LOOKOUT

## Hub of the North

The Corporation of the  
Municipality of Sioux Lookout  
25 Fifth Avenue, P.O. Box 158  
Sioux Lookout, Ontario • P8T 1A4  
Telephone: (807) 737-2700  
Facsimile: (807) 737-3436  
www.siouxlookout.ca

### Corporate Services Department

October 17th, 2024

Dear Sir/Madam:

**Re: RFQ #Q022-2024 –Class C Cost Estimate for Phase 1 Design Concept of Centennial Park**

The Municipality of Sioux Lookout is seeking quotations from qualified firms to provide a Class C cost estimate for Phase I design concepts for Centennial Park, a planned park improvement on Front St. This project aims to establish a high-level estimate of the probable costs associated with the initial design concepts for the park's first phase of development.

**The successful bidder will be required to:**

- Review the Phase I design concept and preliminary plans and layouts.
- Prepare a Class C cost estimate, based on conceptual design, which includes:
- Site preparation and grading
- Pathways and infrastructure
- Landscaping, including trees, shrubs, and seating areas
- Provide a minimum of three references of similar work

This Request for Quote (RFQ) creates no obligation on the part of the Municipality to award a contract. The Municipality reserves the right to accept or reject any and all tenders, in whole or in part, received as a result of this request, and to negotiate in any manner necessary to best serve the interest of the project including either prior to or after closing time without award. Thereafter, the Municipality may issue a new tender, RFP, RFQ, sole source or do nothing. The Municipality shall not be obligated to provide reasons for the cancellation.

The lowest or any proposal will not necessarily be accepted, The Municipality reserves the right to reject any or all bids, to waive irregularities and informalities therein and to award the contract in the best interest of the Municipality in its sole and unfettered discretion.

The Municipality will provide opportunity for a site visit to perform all necessary measurements required for completion of an accurate quote. Please arrange for a site inspection with the undersigned.

You may forward your written quote clearly marked:

**“Quote Class C Cost Estimate for Phase 1 Design Concept of Centennial Park” by 10:00 am local time, November 22<sup>nd</sup> 2024 to:**



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### **Corporate Services Department**

Jennifer Esposito, Corporate Services Department,  
Municipality of Sioux Lookout  
PO Box 158, 25 Fifth Avenue, Sioux Lookout ON P8T  
1A4 Fax: 807-737-3436  
Email: [jesposito@siouxlookout.ca](mailto:jesposito@siouxlookout.ca)

Thank you for your interest and we look forward to receiving your quote.

Sincerely,

**The Corporation of the  
Municipality of Sioux  
Lookout**

*Jennifer Esposito*

**Jennifer Esposito**  
Manager of Strategic Initiatives  
Corporate Services Department, Economic Development Division